



Credit Application Form

General Business Information (Complete all fields)

Who's your Greyne Sales Representative? _____

Are you a CCA member? Yes _____ No _____ If so which one?

Carpet One _____ Flooring America _____ International Design Guild _____

Floor Trader _____ Pro Source _____

Billing Address:

Business Name: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

Ship to Address: (Delivery address must be commercial with a dock and forklift for unloading)

Shipping Address: _____

City: _____ State: _____ Zip Code: _____

Website Address: **https://www.**_____

Federal Tax ID: _____ Dun & Bradstreet ID# _____

Sales Tax Exempt? Yes _____ No _____

**Note: If applicable, copy of reseller or tax exemption certificate required.
Please email tax exemption certificate to -> accounting@greyne.com**

Type of Business:

Individual _____ Partnership _____ Corporation _____ Govt. Agency _____

Other _____

Years in Business: _____ Years of Incorporation _____ State of Incorporation _____

Credit Amount Requested: \$ _____

Are Purchase Orders used? Yes _____ No _____

Person responsible for purchasing: _____ Phone: _____ Email: _____

Person responsible for accounts payable: _____ Phone: _____ Email: _____

Name of Owners, Partners or Officers w/ Titles

Name: _____

Title: _____

Phone #: _____ Email: _____

Name: _____

Title: _____

Phone #: _____ Email: _____

Trade Reference Information

* Please provide information of at **least three** Credit References.
* Please provide the correct email address for the credit dept.

Reference #1

Name: _____

Account #: _____

Contact Person: _____

Email: _____ Phone Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Reference #2

Name: _____

Account #: _____

Contact Person: _____

Email: _____ Phone Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Reference #3

Name: _____

Account #: _____

Contact Person: _____

Email: _____ Phone Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Bank Reference Information

Bank Name: _____ Checking Account # _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email Address: _____

Terms and Conditions

- 1) Orders will have terms of Net 30 days from Invoice date with approved credit **unless otherwise confirmed in writing.**
- 2) Applicant hereby authorizes Greyne Custom Wood Co., LLC to obtain any and all information it deems necessary from references listed on the credit application and/or any other sources such as other creditors of applicant, trade references, credit bureaus, banks, or financial institutions. Applicant further authorizes such sources to supply Greyne Custom Wood Co., LLC any information Greyne Custom Wood Co., LLC deems necessary to assist in its consideration of the credit application.
- 3) Applicant must notify Greyne Custom Wood Co., LLC in writing of any change in ownership that would change the party obligated by this debt. Applicant shall be responsible for all charges made to the account until such notice is received.
- 4) Signed purchase orders and/or signed order acknowledgements are required on all orders.
- 5) Orders exceeding applicants' line of credit may be subject to a full or partial deposit before order will be processed.
- 6) Returned checks are subject to the maximum allowed service charge by state law.
- 7) Greyne Custom Wood Co., LLC **reserves the right to collect interest, not to exceed 1.5% per month should any invoice become past due.**
- 8) **3% service charge on invoices paid by credit card.**
- 9) **If payment has not been received within 15 days, a storage fee of \$100 per week will be added to the invoice. The storage fee accrued, and any outstanding balances will need to be paid before your order will be released for shipment.**
- 10) It is the applicant's/purchaser's responsibility to self-accrue and remit the Sales and Use tax due on the purchase if outside of SC and NC. If the applicant is located in SC or NC and the shipment will be shipped in SC or NC, you must submit your Sales Tax Exemption Certificate with the application or Sales Tax will apply to all sales.
- 11) Should a dispute arise concerning this agreement, or should buyer fail to pay for the goods, any lawsuit filed by either party must be brought in the United States District Court for South Carolina or the State Court of Lancaster County, South Carolina. South Carolina court will determine the rights of parties in connection with this agreement. Damages awarded against Greyne Custom Wood Co., LLC may include only a judgment for the purchase price or replacement of goods. No other damages are recoverable. Greyne Custom Wood Co., LLC may, if required to file suit to recover purchase price, recover its' cost, credit card fees, including reasonable attorney's fees and collection agency charges.

Returned Goods Policy

- 1) All returns must be authorized in writing. No returns will be accepted after 30 days from date of invoice.
- 2) No returns will be accepted on partial pallets/cartons, special orders, or custom produced material.
- 3) All approved returns are subject to a **25% handling and processing fee, plus all freight charges.**
- 4) Customer is responsible for preparing the material for return. It must be properly boxed, shrink wrapped, banded, or palletized to ensure return product is not damaged in transit. Material must be free from damages, markings, tape, and/or glue in order for credit to be granted. Material must be in its original packaging and in saleable condition.
- 5) All returns are approved or denied at the sole discretion of Greyne Custom Wood Co. LLC.

I have read the Terms and Conditions stated above as well as the Return Policy. I agree to all of the above.

Company Name: _____

Authorized Signature: _____

Printed Name: _____

Title: _____ Date: _____
